

Office of International Services Governors State University 1 University Parkway University Park, IL 60484 USA +1.708.235.7611 | ois@govst.edu

Transfer Student Checklist

TRANSFER OF SEVIS RECORD:	DEADLINE:
 Request transfer of your SEVIS record to GSU from the DSO at your current school. Fill out top section of GSU Transfer Form, attached. Give the GSU Transfer Form and a copy of your GSU letter of acceptance to the international student office at your current school. Work with them to set an appropriate SEVIS release date. (GSU will not have access to your SEVIS record until after the SEVIS release date). GSU SEVIS School Code: CHI214F00656000 	By 8/30/2021
Your GSU I-20 will be issued when you check in on campus at the start of the semester, and you have provided all necessary documents (see Check-In & Orientation section below).	After check-in

ORIENTATION AND CHECK-IN

Transfer/Graduate Orientation: All new transfer and graduate international students	
are required to attend this session to become familiar with student services at GSU.	Check website for updates
 Graduate website: <u>http://www.govst.edu/GraduateOrientation/</u> 	
 Transfer website: <u>http://www.govst.edu/TransferOrientation/</u> 	
International Student Orientation: All new and transfer international students must	Check your GSU email for updates
attend this <u>required</u> session where we will cover your immigration status and other	
resources specific to your life as an international student.	
Date: Friday, August 27, 2021	
• Time: Check your GSU email for updates	
Location: To be determined	
International Student Check-In: All international students are required to check in	By 8/30/2021
with OIS upon arrival but no later than orientation. Check-in instructions will be sent	
to your GSU email.	
** The check-in process must be completed before the GSU I-20 can be issued	
The first day of classes for Fall 2021 is Monday, August 30, 2021	

AC	ADEMIC AND STUDENT LIFE	DEADLINE:
	 Housing: Students are responsible for making their own housing arrangements. The Office of International Services is unable to make on or off-campus housing reservations for you. On-campus Housing: Please visit our University Housing website for 	As soon as possible
	information and applications for on-campus housing. Space is limited; apply early. http://www.govst.edu/Campus_Life/University_Housing/	
	Log into your GSU email account and the GSU Student Portal. Access information is found in your GSU admission letter.	Now
	Contact your Academic Advisor to create a study plan. Your advisor's name and contact information are found in your GSU admission letter.	As soon as possible
	Register for classes. Some academic departments automatically register their students. Others require you to register through your MyGSU Portal. Check with your advisor for any special registration procedures. For more registration information, visit <u>https://www.govst.edu/register/</u> . **Important: Please note that you currently have a registration hold on your student record, which prevents you from registering. You must contact OIS at <u>ois@govst.edu</u> once your SEVIS record has been transferred in order to have your registration hold removed.	Upon SEVIS transfer
	Tuition. See the Student Accounts website for more information about payment plansand payment deadlines: http://www.govst.edu/About/Offices and Departments/Student Accounts and Billing/For international wire payment information, see enclosed document.	See website for deadlines
	Gather immunization records. Students must submit immunization records. For more information and upload portal please go to our Immunization website at <u>http://www.govst.edu/immunization/</u> . Please provide completed records by the deadline.	By 5/17/2021
	Student Insurance . All GSU students are required to carry health insurance from a US- based provider. GSU will automatically enroll you in a plan from Gallagher Student Health & Special Risk. The fee will be billed to your student account each semester you are enrolled at GSU. For informational purposes only, during the 2020-2021 academic year, the fall semester insurance fee was \$431.25 and the spring/summer insurance fee was \$606.20. The cost for the 2021-2022 academic year has not been determined and is subject to change.	